INSTRUCTIONS TO WAIVE OR CONFIRM ENROLLMENT
STUDENT HEALTH INSURANCE PLAN

Undergraduate students taking more than four (4) credits are required by University policy to have Injury and Sickness insurance and, therefore, are automatically enrolled in the Lehigh University Student Health Insurance Plan.

WAIVER FORM
Students who have comparable coverage from a domestic insurance company with claims paid in the United States are eligible to opt out of the mandatory Student Health Insurance Plan by submitting a Waiver Form. If you waive coverage, you will not be eligible to enroll in the Spring Semester Only policy unless you have a Qualifying Event as described in the Student Health Insurance Plan brochure.

ENROLLMENT FORM
Students who are not waiving the Student Health Insurance Plan and wish to enroll in the plan offered by Lehigh University need to complete the enrollment confirmation by submitting an Enrollment Form. This will activate your policy earlier enabling you to obtain prescriptions and medical services sooner.

Please follow these instructions to submit a WAIVER FORM or ENROLLMENT FORM online.

1. Go to www.universityhealthplans.com
2. Click on Lehigh University.
3. Click on the Waiver Form or Enrollment Form link on the left.
4. When you reach the form, complete all required information. If required information is missing, your form will NOT be submitted. (NOTE: You will need the student’s LIN to waive coverage or confirm enrollment.)
5. Submit the form. If you’ve successfully submitted your form, you’ll immediately see a confirmation page (including a confirmation number). If you do not receive this message, make the noted corrections and resubmit until you receive a message similar to what is shown below. Save the confirmation page and/or the email copy for your proof of submission.

Lehigh University
Student Health Insurance Plan

Form Submission Date/Time: Jun 1 09:54:58
Confirmation Number: XXXXXXX
Student Name: Your Name
Student ID: XXXXXXX

6. An email copy of the confirmation will be sent to the email address shown on the form. Save this message as proof of your submission.
7. If you are unable to submit your waiver or confirmation of enrollment, please contact University Health Plans either by email or phone (info@univhealthplans.com or 800-437-6448).

Failure to respond online by July 1st will result in the premium being added to your July tuition bill.

Failure to respond online by July 31st may result in your inability to register for classes. Waivers received after July 31st are subject to a Late Processing Fee.