

## What to do with your old printer cartridges...

If you bought from:	What to do...
Laser Express	Drop it in the intercampus mail to Printing and Mailing Services and they will have it recycled.
Lehigh Valley Business Machines	Return the Desktop Printer Cartridge to them in its original packaging and they will send you a replacement, if needed.
HP	Return the Desktop Printer Cartridge to them in its original packaging and they will send you a replacement, if needed.
Office Depot	Drop it in the intercampus mail to Printing and Mailing Services and they will have it recycled.
Any Other Source	Drop it in the intercampus mail to Printing and Mailing Services and they will have it recycled.

Additionally, Purchasing Services urges you to buy remanufactured cartridges from Office Depot at <https://bsd.officedepot.com> (if you don't have an account set up, email [inpur@lehigh.edu](mailto:inpur@lehigh.edu)), Laser Express, or Lehigh Valley Business Machines. If you are unhappy with the performance of a remanufactured cartridge from one of the vendor's noted, let us know and then try a different source.

Using remanufactured cartridges prevents more waste from being dumped in landfills. They also provide a 30-40% savings to your departmental budget.

