

RAPTOR forecasting reports - general

To assist in RAPTOR reports navigation, a new '**Lehigh Reports**' dropdown has been created.

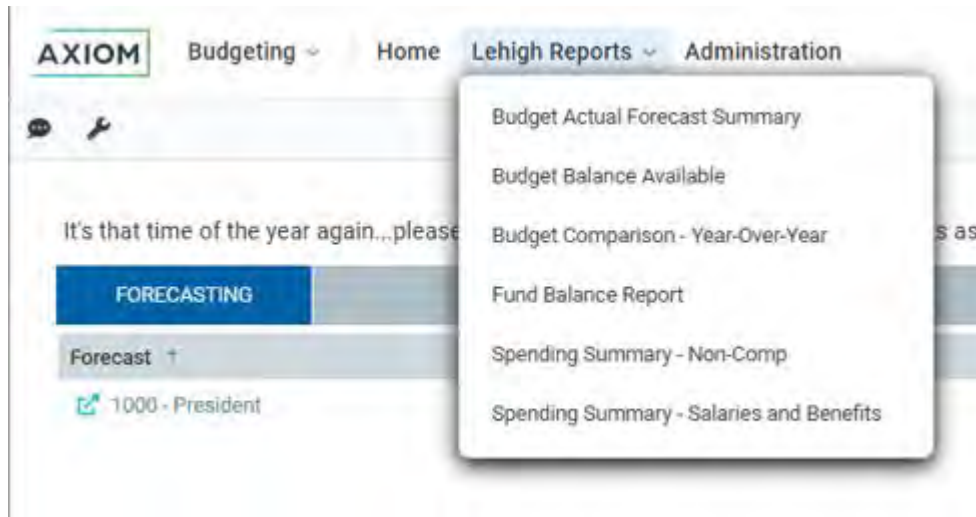
- There are five reports available to provide you with the information needed to complete this forecasting work
 - Budget Balance Available (All, Restricted and Unrestricted)
 - Budget Actual Forecast Summary
 - Spending Summary - Non-Comp
 - Spending Summary - Salaries and Benefits
 - Fund Balance
- If you have any questions, comments, or find any discrepancies, please email raptor@lehigh.edu.

Quarterly Forecasting Reports Navigation

Log into RAPTOR - go.lehigh.edu/raptor

Click on the Lehigh Reports menu.

Open the available reports to review your data.



Budget Balance Available

AXIOM

Budgeting ▾ Home Lehigh Reports ▾ Administration

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Budget Balance Available

Fiscal Year 2025 | 4-Digit Department ██████████

YTD through: June

Export to Excel

Index - Description	Revenues				Personnel Expenses					Non-Personnel Expenses					Transfers				
	FY25 Original Budget	FY25 Revised Budget	FY25 YTD Actual	FY25 Revenue BBA	FY25 Original Budget	FY25 Revised Budget	FY25 YTD Actual	FY25 Encumb	FY25 Personnel Exp BBA	FY25 Original Budget	FY25 Revised Budget	FY25 YTD Actual	FY25 Encumb	FY25 Direct Exp BBA	FY25 Original Budget	FY25 Revised Budget	FY25 YTD Actual	FY25 Transfers BBA	FY25 Net BBA
215100 ██████████	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(88,322)	88,322	88,322
215104 ██████████	-	-	-	-	-	-	-	-	-	10,000	10,000	-	-	10,000	-	-	-	-	10,000
215105 ██████████	-	-	-	-	-	-	-	-	-	30,050	30,050	35,000	-	15,050	-	-	-	-	15,050
██████████	-	-	-	-	643,740	653,390	684,017	0	(30,627)	118,310	118,310	206,884	76	(88,650)	-	-	12,999	(12,999)	(132,270)
215112 ██████████	-	-	-	-	-	-	-	-	-	39,930	71,648	71,872	-	(224)	-	-	-	-	(224)
215113 ██████████	-	-	-	-	-	-	-	-	-	15,300	15,300	6,065	-	9,235	-	-	-	-	9,235
215117 ██████████	-	-	-	-	-	-	20,000	-	(20,000)	20,450	20,450	525	-	19,925	-	-	-	-	(75)
215610 ██████████	-	-	-	-	-	-	-	-	-	18,880	18,880	8,995	-	9,885	-	-	-	-	9,885
425110 ██████████	200,000	200,000	1,040,095	849,095	-	-	-	-	-	200,000	200,000	66,779	35,000	98,225	-	-	6,582	(6,582)	940,791
425219 ██████████	-	-	(109,237)	(109,237)	-	-	-	-	-	-	-	174,822	-	(174,822)	-	-	-	-	(284,059)
450390 ██████████	-	-	619,816	619,816	-	-	-	-	-	-	-	-	-	-	-	-	-	-	619,816
451240 ██████████	12,200	12,200	12,202	2	-	-	-	-	-	12,200	12,200	-	-	12,200	-	-	-	-	12,202
452774 ██████████	1,850	1,850	1,851	1	-	-	-	-	-	1,850	1,850	-	-	-	-	-	-	-	1,851
630181 ██████████	-	-	-	-	-	-	-	-	-	-	-	5,531	-	(5,531)	-	-	103,670	(103,670)	(109,201)
630308 ██████████	-	70,020	-	(70,020)	-	-	-	-	-	-	-	(691)	691	0	-	70,020	-	70,020	0
630310 ██████████	-	-	-	-	-	-	-	-	-	-	-	0	-	(0)	-	-	-	-	(0)
630382 ██████████	-	-	-	-	-	-	-	-	-	-	-	1,023	-	(1,023)	-	-	-	-	(1,023)
SUBTOTAL ██████████	214,050	284,070	1,573,727	1,289,657	643,740	653,390	704,017	0	(30,627)	486,970	518,688	576,861	35,706	(93,879)	-	70,020	34,923	35,097	1,180,241
SUBTOTAL ██████████	214,050	284,070	1,573,727	1,289,657	643,740	653,390	704,017	0	(30,627)	486,970	518,688	576,861	35,706	(93,879)	-	70,020	34,923	35,097	1,180,241
TOTAL ██████████	214,050	284,070	1,573,727	1,289,657	643,740	653,390	704,017	0	(30,627)	486,970	518,688	576,861	35,706	(93,879)	-	70,020	34,923	35,097	1,180,241

This report shows current year budgets compared to actuals for categories of Revenue, Personnel Expense, Non-Personnel Expense and Transfers by index.

Spending Summary (Non Compensation)



Non-Comp Spending Summary Report (Non-Transfers)

FY2026 | Data Does Not Include Research Spending

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SUMMARY DESCRIPTION	ACCOUNT NUMBER	DRIILL THRU	FY2026 BUDGET	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	FY2026 ACTUALS	PERCENT OF TOTAL	NET BUDGET REMAINING
FY2026																		
▶ Grounds			\$0	\$0	\$0	\$1,520	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,520	1.5%	(\$1,520)
▶ Meals			\$0	\$1,416	\$3,065	\$56,165	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,646	59.2%	(\$60,646)
▶ Office Operations	71000		\$176,810	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$176,810
▶ Supplies	72000		\$0	\$151	\$849	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000	1.0%	(\$1,000)
▶ Communications	72400		\$0	\$371	\$823	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,194	1.2%	(\$1,194)
▶ Travel	72600		\$63,770	\$0	\$8,558	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,558	8.4%	\$55,212
▶ Printing and Reproduction	72700		\$0	\$0	\$136	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$136	0.1%	(\$136)
▶ Contracts	73000		\$0	\$105	\$689	\$105	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$899	0.9%	(\$899)
▶ General Expenses	73400		\$253,590	\$17,526	\$2,216	\$819	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,561	20.1%	\$233,029
▶ Repairs - Equipment	73700		\$0	\$0	\$648	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$648	0.6%	(\$648)
▶ Rentals	73900		\$0	\$189	\$241	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$430	0.4%	(\$430)
▶ Contracted Services	74000		\$42,700	\$0	\$3,603	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,603	3.5%	\$39,097
▶ Insurance	74100		\$1,590	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$1,590
▶ Building Maintenance	74200		\$0	\$249	\$1,736	\$1,219	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,204	3.1%	(\$3,204)
			\$538,460	\$20,006	\$22,564	\$59,828	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$102,398	100.0%	\$436,062

Spending Summary (Non Compensation) - showing expanded account codes and drill thru capability

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Non-Comp Spending Summary Report (Non-Transfers)

FY2026 | Data Does Not Include Research Spending

Export to Excel

SUMMARY DESCRIPTION	ACCOUNT NUMBER	DRILL THRU	FY2026 BUDGET	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	FY2026 ACTUALS	PERCENT OF TOTAL	NET BUDGET REMAINING
FY2026																		
► Grounds			\$0	\$0	\$0	\$1,520	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,520	1.5%	(\$1,520)
► Meals			\$0	\$1,416	\$3,065	\$56,165	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60,646	59.2%	(\$60,646)
► Office Operations	71000		\$176,810	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$176,810
► Supplies	72000		\$0	\$151	\$849	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000	1.0%	(\$1,000)
72010 - Office Supplies		Q	\$0	\$151	\$104	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$255	0.2%	(\$255)
72020 - Educ Supplies		Q	\$0	\$0	\$31	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$31	0.0%	(\$31)
72150 - Misc Supplies		Q	\$0	\$0	\$714	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$714	0.7%	(\$714)
► Communications	72400		\$0	\$371	\$823	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,194	1.2%	(\$1,194)
► Travel	72600		\$63,770	\$0	\$8,558	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,558	8.4%	\$55,212
► Printing and Reproduction	72700		\$0	\$0	\$136	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$136	0.1%	(\$136)
► Contracts	73000		\$0	\$105	\$689	\$105	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$899	0.9%	(\$899)
► General Expenses	73400		\$253,590	\$17,526	\$2,216	\$819	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,561	20.1%	\$233,029
► Repairs - Equipment	73700		\$0	\$0	\$648	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$648	0.6%	(\$648)
► Rentals	73900		\$0	\$189	\$241	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$430	0.4%	(\$430)
► Contracted Services	74000		\$42,700	\$0	\$3,603	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,603	3.5%	\$39,097
► Insurance	74100		\$1,590	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.0%	\$1,590
► Building Maintenance	74200		\$0	\$249	\$1,736	\$1,219	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,204	3.1%	(\$3,204)
			\$538,460	\$20,006	\$22,564	\$59,828	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$102,398	100.0%	\$436,062

Fund Balance Report

Fund Balance Report
Fiscal Year 2026

💾 * Save report after entering comments -->

Excel Export

	Fund	Opening Balance	Revenues	Expenses	Transfers	Encumbrances	Current Balance	Comments	Budget Comments
425110	██████████	\$5,667,782.87	\$106,560.56	\$17,500.00	\$0.00	\$35,000.00	\$5,721,843.43		
425215	██████████	\$11,914.98	\$0.00	\$3,411.84	\$0.00	\$0.00	\$8,503.14		
425234	██████████	\$8,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$8,500.00		
425235	██████████	\$4,514.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,514.00		
425243	██████████	\$76,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$76,500.00		
450390	██████████	\$619,815.74	\$3,715.08	\$0.00	\$0.00	\$0.00	\$623,530.82		
451240	██████████	\$104,090.92	\$2,133.00	\$0.00	\$0.00	\$0.00	\$106,223.92		
452774	██████████	\$31,219.46	\$323.64	\$0.00	\$0.00	\$0.00	\$31,543.10		
630181	██████████	\$101,271.21	\$0.00	\$0.00	\$0.00	\$0.00	\$101,271.21		
630306	██████████	\$630.54	\$0.00	\$2,500.00	\$0.00	\$0.00	(\$1,869.46)		
630382	██████████	\$50,764.69	\$0.00	\$967.50	\$0.00	\$0.00	\$49,797.19		
SUBTOTAL	██████████	\$6,677,004.41	\$112,732.28	\$24,379.34	\$0.00	\$35,000.00	\$6,730,357.35		
SUBTOTAL	██████████	\$6,677,004.41	\$112,732.28	\$24,379.34	\$0.00	\$35,000.00	\$6,730,357.35		
TOTAL	██████████	\$6,677,004.41	\$112,732.28	\$24,379.34	\$0.00	\$35,000.00	\$6,730,357.35		

Budget Actual Forecast Summary

This report compares current year Budget/Actual data to 2 prior years and current year forecasts.

Click the 'All' toggle to reduce the columns to show only Quarterly activity.

Budget Actual Forecast Summary Report

FCST Year: 2026 | Filter: PLANFILE.Description in [REDACTED]

All

Export to Excel

Budget Category	Drill Thru	Budget FY 2026	Actual Activity Q1 - First quarter FY 2026	Forecast YTD FY 2026	\$ Variance (Actual - Budget)	% Variance (Variance/Budget)	Budget Alert	Comments (Available at the Index Level)
Revenues								
Private Gifts, Grants And Contracts		-	109,856	-	109,856	0.0%	✓	
Gifts and Trusts Non-Operating		-	(3,296)	-	(3,296)	0.0%	✓	
Investment Return		37,060	6,172	-	(30,888)	-83.3%	!	
Investment Return Non-Operating		-	-	-	-	0.0%	✓	
Other Sources		200,000	-	-	(200,000)	-100.0%	!	
Total Revenues		237,060	112,732	-	(124,328)	-52.4%		
Personnel Expense								
Salaries And Wages		674,080	117,986	-	(556,094)	-82.5%	!	
Total Personnel Expense		674,080	117,986	-	(556,094)	-82.5%		
Direct Expenditures								
General And Administrative Expenses		434,460	102,383	-	(332,077)	-76.4%	!	
Equipment		-	-	-	-	0.0%	✓	
Transfers Out		-	-	-	-	0.0%	✓	
Total Direct Expenditures		434,460	102,383	-	(332,077)	-76.4%		
Total Expenses		1,108,540	220,368	-	(888,172)	-158.9%		
Net Operating Result		(871,480)	(107,636)	-	763,844	106.5%		

Budget Actual Forecast Summary

The **Forecast YTD** column is a calculation of FY26 Actual activity plus any Forecast amount you've entered in the FORECASTING module (noted below).

AXIOM

Budgeting

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Budget Actual Forecast Summary Report

FCST Year: 2026 | Filter: PLANFILE.Description in ("1000 - President")

Qtrs

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Budget Category	Drill Thru	Actual Activity Q1 - First quarter FY 2024	Actual Activity Q1 - First quarter FY 2025	Budget FY 2026	Actual Activity Q1 - First quarter FY 2026	Forecast YTD FY 2026	\$ Variance (Actual - Budget)	% Variance (Variance/Budget)	Budget Alert	Comments (Available at the Index Level)
Revenues										
Private Gifts, Grants And Contracts		310,023	(83,098)	-	109,856	-	109,856	0.0%	✓	
Gifts and Trusts Non-Operating		(8,107)	2,493	-	(3,296)	-	(3,296)	0.0%	✓	
Investment Return		3,349	7,048	37,000	6,172	-	(30,888)	-83.3%	✓	
Investment Return Non-Operating		39,995	-	-	-	-	-	0.0%	✓	
Other Sources		-	-	200,000	-	-	(200,000)	-100.0%	✗	
Total Revenues		345,260	(73,557)	237,060	112,732	-	(124,328)	-52.4%		
Personnel Expense										
Salaries And Wages		169,717	175,088	674,080	117,986	-	(556,094)	-82.5%	✗	
Total Personnel Expense		169,717	175,088	674,080	117,986	-	(556,094)	-82.5%		
Direct Expenditures										
General And Administrative Expenses		262,876	302,228	434,460	102,383	-	(332,077)	-76.4%	✗	
Equipment		36	5,531	-	-	-	-	0.0%	✓	
Transfers Out		16,300	(13,283)	-	-	-	-	0.0%	✓	
Total Direct Expenditures		279,212	294,477	434,460	102,383	-	(332,077)	-76.4%		
Total Expenses		448,929	469,565	1,108,540	220,368	-	(888,172)	-158.9%		
Net Operating Result		(103,669)	(543,122)	(871,480)	(107,636)	-	763,844	106.5%		