



Office of the Bursar
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November 2, 2020

Dear Parent or Family Member:

Enclosed is information on important options that have a significant impact on *how much and when* your payments will be due to Lehigh University. **Your spring 2021 semester billing statement will be available in the e-Bill Suite in early December. Authorized Users and Students will be notified via email when the bill is finalized. The payment due date for the spring 2021 semester will be January 4, 2021 unless you choose to participate in the optional Four Payment Plan (4PP).**

OPTIONAL 4 PAYMENT PLAN (4PP): Application (Enclosed) and 1st Payment Due December 1, 2020

Participation in the “4 Payment Plan” is **optional**. The 4PP enables you to spread your spring semester educational expenses over four equal monthly installments (due Dec 1, Jan 4, Feb 1, & Mar 1) for a \$50 fee per semester. Instructions may be found at Bursar’s Office website listed above. Select “Payment Plan” below the Undergraduate section. To apply, you must **return a completed application and submit your first installment payment by December 1 2020. *If you participated in the Fall Semester and wish to participate in the Spring Plan, you must reapply for the Spring Semester.*** Accounts with delinquent balances are ineligible to participate.

REMOTE LEARNING INFORMATION

Students who plan to be fully remote for the spring semester can deduct the 10% tuition reduction on the 4PP application.

*****Please note, indicating a 10% discount on the 4PP application does NOT automatically apply the reduction to your bursar bill. The student MUST select the “fully remote” option on the Modes of Instruction survey to receive the 10-percent reduction in undergraduate tuition for the spring semester.** Those who elect the “fully remote” option, whether they live off campus in South Bethlehem or elsewhere, will forgo all access to campus classrooms and facilities, with the exception of the Health and Wellness Center. This means you will not be able to attend in-person classes. Students residing in Lehigh on Campus housing are not eligible for the 10% remote discount.

Need-based financial aid is based on the total cost of attendance; therefore, students receiving need-based aid will see their financial aid decreased to reflect the 10 percent reduction in tuition for those who choose the fully remote option. We suggest that you contact the financial aid office to determine how your need-based aid award will be impacted before completing the 4PP.

GOLDPLUS ACCOUNT ADDITIONS: Due December 1 2020

Students may request to open or add **GOLDPLUS** funds to their account **online** by logging into the Connect Lehigh, select Student tab > “My GoldPLUS” Window. Please process requests by December 1st to insure your **GOLDPLUS** funds will be available before the start of the spring semester. Parents may now view the student balance and add funds via the Parent Portal. Log into the Portal, select the Banner Icon, Student Services, Parent Access, GoldPlus.

MEAL PLAN ADDITIONS or CHANGES: Due December 1 2020

Students may complete meal plan changes online by logging into the Housing System via Campus Connect or visit the Residential Services web page for access.

- **You are automatically assigned the meal plan you had during the fall 2020 semester.** *You may submit a change to your meal plan only if you plan to change or drop the meal plan you had during the fall semester.*
- **Changes received after December 1st** may not be effective by the time you return to campus. If the change results in additional unpaid charges to your account, **it may cause delays in completion of your registration.**

ONLINE CHECK PAYMENTS – post payment *immediately* or *pre-schedule* payment for future due date

Save a stamp! Avoid potential mail delays and expense of express mail delivery! Enjoy convenience of paying online at “*e-Bill Suite*” (visit go.lehigh.edu/ebill). For a parent or family member to have this option, your student must first establish the parent or family member as an “Authorized User”. There are no fees for using this service.

ONLINE BILLING STATEMENTS: available to students, parents, and family members

Billing statements are available 24/7 in the “*e-Bill Suite*” (visit go.lehigh.edu/ebill). For a parent or family member to have this option, your student must first set up the parent or family member as an “Authorized User”. **Students and Authorized Users will be notified by email whenever a new billing statement has been generated.**

Additional information may be found at the Bursar’s Office website: financeadmin.lehigh.edu/bursar. We hope you find this information helpful in your financial planning for student expenses.

Sincerely,


Regina McCormick
Bursar