

The current schedule for **December** data is as follows:

- * Levels D & E Reoccurring Entries will be processed after Endowment Earnings from Asset Accounting are posted.
- * Monthly Employee Benefit (Level H) entries and FRRGRNT will post Friday, 12/28/2018.
- * All batch posting/processing for December needs to be completed by 5:00 PM on Friday, 12/28/2018.
- * Monthly Reoccurring Entries Levels P, A, B, F, G, T, X will be processed on Wednesday, 01/02/2019 & Thursday, 01/03/2019.
- * Desktop Finance Reports for December will be available on 01/04/2019.
- * December report distribution emailed on 01/07/2019.

Please contact me if you have any questions or problems concerning the information above.

Thank you,
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