

The current schedule for **November** data is as follows:

- * Levels D & E Reoccurring Entries will be processed after Endowment Earnings from Asset Accounting are posted.
- * Monthly Employee Benefit (Level H) entries and FRRGRNT will post Friday, 11/30/2018.
- * All batch posting/processing for November needs to be completed by 5:00 PM on Friday, 11/30/2018.
- * Monthly Reoccurring Entries Levels P, A, B, F, G, T, X will be processed on Monday, 12/03/2018 & Tuesday, 12/04/2018.
- * Desktop Finance Reports for November will be available on 12/05/2018.
- * November report distribution emailed on 12/07/2018.

Please contact me if you have any questions or problems concerning the information above.

Thank you,
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