The current schedule for **<u>September</u>** data is as follows:

- \* Monthly Reoccurring Entries (ROE Levels D & E) will be processed after Endowment Earnings from Investment Accounting are posted.
- \* Monthly Employee Benefit entries (ROE Level H) and FRRGRNT will post Friday, 09/29/2023.

\* All batch posting/processing for September should be completed by 5:00 PM on Friday, 09/29/2023.

- \* Monthly Reoccurring Entries (ROE Levels P, A, B, F, G, T, X) will be processed on Monday, 10/02/2023 & Tuesday, 10/03/2023.
- \* Desktop Finance/Argos Reports for September will be available on 10/04/2023.
- \* September report distribution emailed on 10/07/2023.

Please contact me if you have any questions or problems concerning the information above.

Thank you, Cindy Hickman Phone : 8-3204 E-mail : **cmh3@lehigh.edu**