OFFICE OF RESIDENTIAL SERVICES
LEHIGH UNIVERSITY

PETITION FOR CANCELLATION OF FRATERNITY/SORORITY ROOM CONTRACT

Name ___________________________ Date ___________________________
First MI Last

Chapter/Room Assignment ___________________________ LIN ___________

Cell Phone # ___________________________ E-mail ______________________

Housing is contracted on an annual basis (fall and spring semesters). A student who signs a housing contract will be financially liable for the full academic year in all circumstances unless notified in writing to the contrary by the Office of Residential Services.

If cancellation is approved, the student will be assessed a Contract Cancellation Fee. The amount of the fee will be based on an established fee schedule and the date the petition for release is filed. The fee schedule is as follows:

- Signing of contract through May 31: $100
- June 1 through June 30: $400
- July 1 through July 31: $700
- August 1 throughout entire 2017-2018 academic year: $1,000

HOUSING CHARGES: The student will not be liable for housing charges unless the room has been occupied. If that is the case, a pro-rata refund will be determined based on the date the room is vacated and the key is returned to Residential Services.

I understand the rules and regulations regarding cancellation of my Fraternity/Sorority Housing Contract. I further understand that my contract obligation is not cancelled until I am notified in writing by the Office of Residential Services that my petition has been approved.

Student Signature ___________________________ Date ___________________________

Chapter Leadership Signature ___________________________ Date ___________________________

Residential Services Signature ___________________________ Date ___________________________

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NOTES: