

THE GREEK NEWSLETTER

SUMMER 2017 | LEHIGH UNIVERSITY



WHAT'S INCLUDED

- Key Pick-Up Schedule
- Housing Information
- Personal Property Insurance
- Early Arrival Information
- M.O.O.V. Volunteers Needed
- Need to Knows from the GPO
- 2017-2018 Housing Calendar

KEY PICK UP SCHEDULE



**Wednesday,
August 23**

9:00a-4:00p



Friday, August 25

9:00a-4:00p



Saturday, August 26

9:00a-4:00p



**Sunday,
August 27**

9:00a-4:00p

All keys will be picked up at Sayre Park Lodge.

In order to receive keys to your house in August, a signed room contract must be completed and on record with the Office of Residential Services.

Keys will be distributed according to the rooming lists provided by chapter leadership. Members arriving after Sunday, August 27, must pick up their keys from the Office of Residential Services between the hours of 9:00 a.m. - 4:00 p.m. All keys must be picked up by August 30th.

A Lehigh or government issued ID will be required in order to pick up your keys.

HOUSING INFORMATION

Your housing information is now available on-line. Log into [Housing and Dining Self Service](#). On the main page under Room Assignments and Dining plans you will be able to view your information including building, room, and roommates.



PERSONAL PROPERTY INSURANCE

The University does not carry insurance on students' property and does not compensate students for belongings lost to theft, fire, or other damage. Unfortunately, these events can occur. To help prevent theft, we ask that you do not leave valuables unattended in an unlocked room or vehicle.

Check your parents' homeowner's insurance to see if your property is covered while you are a student at Lehigh.

National Student Services, Inc. provides low-cost property insurance for students. Visit www.nssi.com to learn more about insurance options, including purchasing renter's insurance.

Please note that the University is merely making this plan available and has no involvement in its operation.

The insurance contract will be between you and National Student Services, Inc.

EARLY ARRIVAL INFORMATION

If you are a participant in a University Sports Pre-Season Camp or a participant in a University Program or Organization you **do not** need to submit an early arrival request form **unless** your circumstances fall outside the scheduled arrival date and time.

If you are not a participant in a University Sports Pre-Season Camp or a Participant in a University Programs or Organizations but have extenuating circumstances and need to move into your residential assignment early, you must submit an Early Arrival Request Form **no later than August 4th**.

No individual arrival will be available prior to Monday, August 21st.

You can find the Early Arrival Request Form on the housing website: go.lehigh.edu/earlyarrival

Upon receipt of the form, the Office of Residential Services will review your request and notify you by e-mail. If your request is approved, you will be informed of the check-in location, date and time for your early arrival (\$25 per night until your scheduled arrival date).

We ask for your cooperation with this process so that move in is a smooth process for everyone. Untimely communication may result in additional processing fees (i.e. \$25 for late sign-up, \$25 for no sign up) in addition to the \$25 per night early arrival cost.



M.O.O.V. VOLUNTEERS NEEDED

As in past years, we are hopeful that fraternity and sorority members will volunteer to help with first-year student move-in. Nothing gets the semester started better than interacting with our first-year students and their parents and portraying the positive image of fraternity and sorority life that we all work so hard to convey.

First-year students will arrive on Thursday, August 24, from 8:30 a.m. to 1:00 p.m. Fraternity and Sorority houses will re-open on Wednesday, August 23, for all fraternity and sorority members.

All members assisting with the M.O.O.V. will be contacted by the Office of Fraternity & Sorority Affairs regarding placements and T-shirt pick-up.

More details on the check-in process will be given once the Office of Fraternity & Sorority Affairs receives your organization's list of names.



NEED TO KNOWS FROM THE GPO

-Candles and Incense: Candles and incense are prohibited in residential buildings.

-Decorations: Decorations must be removable, nonflammable, and cannot hang from the ceiling or fire-safety equipment. Nails or brackets are not permitted. Any damage to walls and surfaces is the responsibility of the resident.

-Door Closers: Door closers must remain intact and connected to the doors as it is a life safety violation to tamper with the automatic door closers.

-Lofts: You may loft your bed according to the guidelines set by the Office of Residential Services at go.lehigh.edu/lofts

-Over Door Hangers: Over the door hangers are not permitted. They prevent the doors from closing and latching completely.

-Painting: The painting of individual bedrooms is not permitted.

-Pets: Residents are only allowed a fish as a pet. Fish must be contained in a tank no larger than 10 gallons.

-Prohibited Appliances: Hot plates, coffee maker (Keurigs are acceptable), microwave, halogen lamps, and portable heating units. For complete list, see G.P.O.

If you have any other questions about policies regarding residence halls please visit the General Provisions for Student Occupancy on the Housing website: go.lehigh.edu/greekgpo

AUGUST

August 23: Fraternities and Sororities Open

August 26: Residence Halls Open for Upperclass Students

SEPTEMBER

September 5: Residence Hall Room Change Waiting List begins

OCTOBER

October 16: Pacing Break

NOVEMBER

November 1: Residence Hall Spring 2018 Return/Non-Return Notification

November 6-17: Registration for Spring 2018 Classes

November 22: Thanksgiving Break begins

DECEMBER

December 8: Classes end

December 20: Final Exams end

JANUARY

January 15: Sororities open to prepare for recruitment

January 20: Residence Halls and Fraternities open

FEBRUARY

February 2: Last day for changes to university meal plans

APRIL

April 2: Residence Hall Summer Session Housing Application Opens

MAY

May 4: Classes End

May 16: Final Exams End

May 21: University Day (Close for Graduating Seniors)

AUGUST

August 24: Residence Halls Open for First Year Students

August 27: Upperclass Student Check- In

August 28: Classes Begin

SEPTEMBER

September 8: Last day for changes to University Meal Plans

OCTOBER

October 17: Pacing Break

NOVEMBER

November 1: Residence Hall Spring 2018 Waiting List Begins

November 10: Deadline to sign up to remain on campus for Thanksgiving Break

November 26: Thanksgiving Break ends

DECEMBER

December 12: Final Exams begins

December 21: Semester Break Begins

JANUARY

January 16: Residence Halls open for women approved to participate in Sorority Recruitment

January 22: Classes begin

MARCH

March 10-18: Spring Break

APRIL

April 9-20: Registration for Summer and Fall 2018 Classes

MAY

May 8: Final Exams Begin (*Students must vacate Residence Halls 24 hours after last exam*)

May 17: End of Year Close