



# Passport Parking MobilePay

Lehigh University now makes it quick and easy to pay for parking using your mobile phone. Conveniently pay for parking **on the go or from the comfort of your own vehicle.**

## BENEFITS

for the **Lehigh University Community**



### Eliminates the need for cash

Never worry about finding money for parking again



### Extend parking sessions anywhere

There's no need to return to the meter, simply extend your parking session using the app



### Receive reminders

Get a text message or push notification before your parking session expires



### View or print parking receipts

Keep track of your parking payments or print your receipts using the PassportParking website



### Secure payment

All data is encrypted to ensure safe and secure payment

## SIGN UP

now for **Passport Mobile Pay!**

Whether you're registering beforehand or when you're **on-site**, signing up for Passport's Mobile Pay service is easy with one of these **free options**:



**Download the  
PassportParking app**



**Register at  
ppprk.com**

*After setting up your account, you can immediately start using the system from your mobile phone!*

# Paying for Parking is smart & simple!



Once you're registered, you're ready to get parked! All you need to do is:

- 1 Enter the Zone Number on decal on meter or on sign at Zoellner garage
- 2 Enter your Space Number
- 3 Enter the amount of time you'd like to park

Now you're all set to get on your way.

*Don't forget that with the mobile app you can extend parking remotely – without returning to the meter space.*

## Frequently Asked Questions

### Where can I use the app?

At all of the parking meters located on the Lehigh campus and in the Zoellner parking garage Level 1.

### What is the minimum time I can purchase to park?

At the meters: 15 minutes and the first 10 minutes are FREE!

At the Zoellner garage: 1 hour

### What costs are associated with Passport Mobile Pay?

Registering for PassportParking Mobile Pay is free of charge. There will be a \$0.25 convenience fee added to each parking session. Usual parking rates still apply. There is no additional convenience fee if you extend your time before your parking session has ended. You can extend your time in increments of 15 minutes at the meters and at the Zoellner parking garage Level 1.

### Is it safe to do a credit card transaction over the phone or on an app?

Yes. Your credit card number is encrypted when you sign up and is never entered or displayed.

### Do I get a receipt?

Yes. All transactions can be viewed by logging into your Passport Mobile Pay account. You also have the option of receiving receipts by email or simply printing directly from your account.

### How does the Parking Enforcement know that I have paid through PassportParking Mobile Pay?

Once you pay with Passport Mobile Pay, the zone and space information that you enter is immediately sent to the parking enforcement's monitoring system.

### What if I get a ticket after paying with PassportParking Mobile Pay?

Passport does not own, manage or enforce parking facilities. We don't issue citations and we can't overturn them for you. Don't worry though, you can find your receipt online from your Account Management page at [www.ppprk.com/park](http://www.ppprk.com/park). Follow the instructions on the citation to begin your appeal or call our Helpdesk for information on contacting the owner/operator.

## CONTACT

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